Illinois Department of Revenue

# RC-36 Schedule CM

## Sales of Cigarettes into Illinois by Manufacturers or Importers

## Read this information first

Sheet no. _____

As a cigarette manufacturer or importer, you must file this report with the Illinois Department of Revenue on or before the 5th day of the month following the month of the transaction.

## Step 1: Identify your business

Name: _____

Address: _____
Number and street

_____
City State/Province ZIP

Country/Territory:_____

Phone: (_____)_____- _____ Ext:_____

Account ID: __ __ __ __ __ __ __ __

License no.: **CM -** __ __ __ __ __

Federal Employer Identification number:____-_____
(FEIN)

Tax period: __ __/__ __ __ __ (Month/Year)

## Step 2: Identify your sales into Illinois

| Date | Invoice no. | FEIN of whom you sold cigarettes to | Name and address of whom you sold cigarettes to | Number of cigarettes |
|---|---|---|---|---|
| _ _/_ _/_ _ _ _ | | | | ___,___,___,___ |
| _ _/_ _/_ _ _ _ | | | | ___,___,___,___ |
| _ _/_ _/_ _ _ _ | | | | ___,___,___,___ |
| _ _/_ _/_ _ _ _ | | | | ___,___,___,___ |
| _ _/_ _/_ _ _ _ | | | | ___,___,___,___ |
| _ _/_ _/_ _ _ _ | | | | ___,___,___,___ |
| _ _/_ _/_ _ _ _ | | | | ___,___,___,___ |
| _ _/_ _/_ _ _ _ | | | | ___,___,___,___ |
| _ _/_ _/_ _ _ _ | | | | ___,___,___,___ |
| _ _/_ _/_ _ _ _ | | | | ___,___,___,___ |
| _ _/_ _/_ _ _ _ | | | | ___,___,___,___ |
| _ _/_ _/_ _ _ _ | | | | ___,___,___,___ |
| | | | Page total | ___,___,___,___ |
| | | | Grand total | ___,___,___,___ |

## Step 3: Mail your completed Schedule CM or WebFile at tax.illinois.gov

EXCISE TAXES DIVISION
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19477
SPRINGFIELD IL 62794-9477

If you have questions, write to us at the address above or call us weekdays between 8:00 a.m. to 4:30 p.m. at **217 782-6045**.



This form is authorized as outlined by the Illinois Cigarette Tax Act. Disclosure of this information is REQUIRED. Failure to provide information could result in a penalty. This form has been approved by the Forms Management Center. IL-492-4228